



Quality Education in a Secure Environment



Asalaam Alaikum,
Thursday 19th October 2023

It has been a fantastic start to the year!



Dear Parents and Carers,

As we approach the end of a busy and successful first half term, we would like to thank you all for the very warm welcome that we have received during our first few weeks at Fig Tree Primary. It is an honour and a privilege to be part of a hardworking and ambitious community that is determined to do the very best for our children. We have made great progress this term and we look forward to continuing success next half term. Thank you to all the parents that joined us for the welcome workshop. These workshops are important as they are an opportunity for you to get to know Fig Tree Primary and build a relationship with us which enables us to support your children. A lot of time and planning is involved in putting these workshops together so we would appreciate that you take the time out to attend such workshops. We are proposing to deliver a PSHE and RSE at Fig Tree workshop. To give parents an opportunity to become familiar with what their children are learning in this subject. We propose this workshop for the **Wednesday 15th November 2023 at 2 pm**. Please comment a YES on the Class Dojo post to show an interest and to ensure we can make sufficient provisions for all those who would like to attend.

Fig Tree Primary is at the heart of the community and community is at the heart of what we do. In promoting our core values of Respect, Responsibility and Resilience, we encourage our staff and pupils to get involved and to actively support in-school activities. It has been a pleasure to see so many pupils participate in a whole variety of different activities this term. Academic success is important, but we also recognise the value of the many character-building opportunities we offer at school to ensure that the talents and interests of all students are developed and supported.

Important dates and some polite reminders are detailed below, and we thank you in anticipation of your support for our high standards and expectations.

Uniform

We are noticing an increased number of children in incorrect uniform. Please note trainers are not permitted unless it is PE day. Hijabs must not be wrap around as these pose a health and safety risk. Green school jumpers must be worn everyday as the weather is becoming cold. Children must wear socks to school. Please ensure you provide your child with a coat. Boys must wear black tops. Spot checks on uniform will take place and children that do not adhere to the school uniform policy will be given a timeout.

Extended leave during term time

We are receiving requests for leave in term time and we must remind parents that any leave is discouraged as it affects children's progress. Leave will only be authorised if there is an exceptional circumstance. We will require evidence of why the leave is being taken during term time. School appreciates the cost of travel is more expensive during the holidays, but guidance is clear that this is not an acceptable reason to leave. All leave requests must be provided in writing at least 2 weeks prior.

Please do not make any travel arrangements before authorising consent from school. Any leave taken without consent may result in legal action.

Home time

If you have different pick-up arrangements for the end of the day, please notify the office in the morning and make sure that your child is aware.

We will not release your child to other parents unless notified by you.



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PE Lessons

The table provides you information about PE lesson days in each year group. Please ensure your child comes to school wearing with the appropriate PE kit on his/her PE day. We will not accept children wearing incorrect clothing. If this becomes persistent you will be asked to bring in your child's correct PE kit for them to change into. Please find details of PE uniform below:

- Plain white polo T-Shirt (Collared)
- **Loose black** jogging bottoms (No leggings or tight joggers allowed)
- Black plimsolls/black trainers

Please ensure children are wearing their green logo jumpers with their PE kits.

Year Groups	PE Lesson Day
Year 1 and 2	Monday
Year 3 and 4	Thursday
Year 5 and 6	Wednesday

Safeguarding and Child Protection

Children's safety and welfare is paramount to all staff at Fig Tree Primary School. It is everyone's duty to pass on information that helps to safeguard the well-being of the children in our care.

Mrs Hussain is our Designated Safeguarding Lead (DSL) and Mrs Akhtar is our Deputy Designated Safeguarding Lead for safeguarding and child protection. Any disclosure by a pupil must, by law, be reported immediately to the DSL; any concerns must be similarly dealt with.

If you have any concerns, please do not hesitate to contact us, we always take action to protect a child and inform the relevant agencies where necessary.

After school Clubs term 1B

If you would like your child to attend any after school clubs, please email the school office. Without parental consent your child will not be able to take part. We have limited spaces available, and places will be allocated on a first come first sever basis.

Club	Day	Time
Football	Monday	3-4pm
Multisport	Tuesday	3-3:30pm
Islamic quiz	Wednesday	3-3:30pm
Drama	Thursday	3-3:30pm

Please note all clubs will commence in Week 2 of term 1B.

Parent Coffee Mornings

This is an opportunity to develop and strengthen our Fig Tree family! Have a catch up over tea and hopefully some cake! We look forward to seeing you on **Friday 10th November at 8.30 - 9 pm in the school hall** (and every other Friday there onwards)

Key Stage 1 Reading Mornings- We would like to invite parents of the Year 1/2 to a weekly reading morning session every other Friday. The 1st session will take place on Friday 17th November 2023 from 8:30am-8:45am. Together we can develop the love for reading!

Class Dojo- Please ensure your notifications are turned on for Class Dojo as we are regularly updating information on there. Class activities are uploaded on the portfolio as well as important notices.





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Parking-Please be courteous when parking outside school.

Please **DO NOT** Park on the double yellow lines in front of the main gates. We have been closely monitoring this and have noted many parents blocking the school gates at drop off and pick up times and parking dangerously on the double yellow lines and on the curb of Sophie Street. **This is not acceptable. It is our duty to keep our children, parents, and staff safe!**

Flu vaccination

Our flu vaccination session is due to take place on **Friday 17th November 2023**.

This link is now open and will close on **24th November 2023**.

<https://nhsimms.azurewebsites.net/session/8e521d82>

This year both the nasal spray and the jab will be provided in school. An information leaflet has been shared on Class Dojo.



Year 6 parents

Year 6 parents, please make sure you do not miss the deadline for applications to secondary schools.

Deadline date is 31st October 2023

Apply at:

https://ems.nottinghamcity.gov.uk/CitizenPortal_LIVE/en?ReturnUrl=%2FCitizenPortal_LIVE%2F

Lateness

This half term lateness and absences have been a real concern. Children are arriving late to school. Not only is this causing disruption to staff but also to other children.

School starts at 8:30am; please ensure your child arrives to school on time each day. Consecutive lateness will result in action taken by the school attendance officer.

If your child is absent from school, please inform the school office between 8:30am-9:00am. It is Parent's duty to inform the school of their child's absence.

Please ensure your child is collected on time each day. The late collection policy applies from 3:10pm.

School Dinner Payment

We kindly request parents to pay for their child's dinner money in advance, for the week **EVERY MONDAY** morning. You **MUST** send lunch money in a sealed envelope with your child. Please ensure you write your **child's full name** and **class** also specify days your child will be having lunch in school.

The cost of lunch is **£2.10 per meal**.

Lunch payments can also be made online.
Please reference the payment as 'lunch money'

Half term Holidays

The last day for term 1A is **Friday 20th October 2023**, we will be back to school on **Monday 6th November 2023**, In Sha Allah.

Hope you have a relaxing break!

Wasalaam

Primary Team