

Welcome

Welcome to Fig Tree Nursery

30 Bentinck Road, Nottingham, NG7 4AF

office@figtreenursery.co.uk 0115 9788152 07931890554

Your child is about to start Nursery. This is a very important stage in your child's life and we are sure that it is a day that you will never forget! We believe that ongoing communication between home and Nursery is essential to a child's Progress and Development. You will receive regular information and newsletters to keep you informed about what is happening at the Nursery.

The Nursery's aims and objectives are to:

- To deliver the EYFS to the highest possible standards in an Islamic environment suitable for any child irrespective of their background or origin. We promote inclusion and diversity through daily activities alongside British Values.
- To encourage each child to reach their full potential through taking part in stimulating activities that fosters social interaction, communication, self confidence and self worth.
- To provide early years which builds on the child's previous experiences to promote future learning and development of their physical, personal, emotional, social and intellectual abilities.
- To create a learning environment that offers excellent quality of care and education through a broad and balanced curriculum.
- Respect each child as an individual taking into account their appropriate needs.



Timings:

Morning session- 8:30am to 11:30pm
Afternoon session- 12:00pm to 3:00pm



The Timings for Reception class are: 8:30 am to 3:00pm
Lunch: 11:30-12:00pm (children that will receive "30hrs" funding will pay £12.50 for lunch per week)

Punctuality and attendance- Children who arrive late are greatly disadvantaged because they miss starting the day with their peers and the beginning of the day which will lead to them often unsettled and confused about tasks. This can affect children's learning and does not give the best start to the day.

If your child is unable to attend nursery, please inform us of the non-attendance on the contact details as above.

Fees:

Snack:	£1.50 per week (Paid termly)
Extra hours excl free hours:	£5per hour

Late collection of your child after session hours can result in late collection charges. (Please see parents' notice board for policy)

Reception Fees-

£2,040 per annum (£170 per month). Children that are eligible for "30hrs" funding will only pay for Lunch club. (The link to check eligibility will be available on the City Council's website)

Standing Order can be set-up on a monthly basis for children that are not eligible for free hours.

Lunch club-

£12.50 per week for reception children that are receiving 30 hours funding (excl hot lunches). This will be charged even if the child fails to attend the session.

Hot lunches can be provided for £2.10 per day.

Please note your child may jeopardise their place at nursery due to unpaid fees.

How We Work

We offer transition days and settling days for children that have recently joined the nursery. It is our priority to make each child and their family feel welcome and valued from their first day or visit. We will arrange transition days where your child will have experience in the Reception Room for a full day. Your child will be assigned to a key worker who will work closely with your child. Their duties will include:

1. Settling your child into Nursery.
2. Being your main point of contact for all matters concerning your child's well-being, development, health and behaviour.
3. Keeping all your child's records up to date. Please ask your Key worker if you wish to view them.
4. Keeping your child's achievement book up to date. This book makes a lovely keepsake for you to treasure in years to come.
5. Observing your child's development and learning, sharing their successes with you and planning how to help your child reach his/her full potential.
6. Working in partnership with you to find solutions to any problems that might occur. We use Clasdojo to communicate effectively.



What You Need To Bring When Your Child Starts Nursery

We ask you to provide:

- A spare set of clothes because we play with water, paint and other creative activities which may result in your child getting their clothes messy.
- A coat for outdoor play and Wellington boots.
- In the summer - sun protection cream, water bottle and sunhat. (Please label them)
- A healthy Packed Lunch (if your child stays for lunch but does not want a school Lunch). We discourage snacks e.g.; crisps, chocolates, sugary drinks.
- Book bag which can be purchased from the nursery office for £5.00 (Reception class only)
- Nappies and wipes. Parents can provide the nursery with flushable wipes.



Uniform For Reception class-

School Cardigan/ Jumper:

Green (must be worn by all pupils)

Shirt:

White long sleeved school shirt (must be worn by all pupils)

Grey Trousers:

Trousers should be plain weave fabric, and plain uniform style

Pinafore:

Grey dress for all girls should be plain weave fabric

Socks:

Girls: plain black socks

Boys: black or dark grey socks

Other: (optional)

Girls: plain black scarf

Boys: white Topi

Please ensure that any clothes that you provide for your child are clearly labelled with your child's full name.

Health and Safety



Grapes- Few incidents have been reported amongst early years where children have choked on grapes. Please ensure they are cut in halves when placed in your child's lunch box. If they are not cut we will not offer them.

Sickness and diarrhoea- Children that suffer from diarrhoea or sickness must not attend nursery for 48hours. Please see health and safety policy on parents' notice board and for absences of other illness.

Allergies- Please note we have a "NO NUT" policy. If your child has any allergies please inform staff.

Please follow self-isolation guidelines set out by the government

Working in partnership with parents.



At Fig Tree Nursery, we want to maintain a productive partnership with you as parents to ensure our children can achieve their highest potential. We recognise that in order to be successful in nursery, our children need support from both home and nursery. We know a strong partnership with you will make a great difference in your child's education.

We have coffee **mornings every other Friday in the school hall from 8:45am to 9:20am.** Parents are requested to use the side hall door entrance to enter and leave the hall. We hope to see you there!

We also have a **“Stay and Play”** session for parents and toddlers which will take place every **Monday from 2.30pm to 3.00pm.**

We have a reading session for parents every Wednesday. Parents read with their children in the nursery.

All upcoming events and updates will be posted on Clasdojo.

Please ensure to keep the nursery updated with your contact details, emergency contact details and any changes to your child's health conditions and allergies. Please ensure you come to the nursery office to update any details and inform your child's keyworker.

We look forward to working in partnership with you!

Safeguarding



At Fig Tree Nursery we will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life.

We are committed to building a 'culture of safety' in which children are protected from abuse. At Fig Tree Nursery we carry out procedures as outlined in our safeguarding policy. We respectfully ask parents not to use mobile phones on nursery premises or in the hall. During special events we ask parents to only take pictures of their own children outlining the possible risks of posting images on social networking sites.

If anyone other than the parents are collecting a child, they must inform nursery and should be above 16 years.

Please note the information you share with us will be confidential. Please speak to the manager for details of how and when we share your information.

Contact Us

By emailing: office@figtreenursery.co.uk

By Text: 07931890554

Call us: 0115 9788152



Find us: Fig Tree Nursery



We look forward to welcoming you and your child!