



Return to school-Wednesday 1st September 2021

Dear parent/cares Asalaam Alaikum,

Welcome to 2021-22

We would like to give a warm welcome all our new families. We would like to remind you of our normal procedures for our September 2021 return, as it has been long since we have had a 'normal' school day!

The children will return to school on **Wednesday 1st September 2021**.

Arrival

The school doors will open at 8:20am and children should be in their class ready to start the day by 8:30am. Children should not be dropped off at school any earlier than this due to safeguarding.

The main entrance will be locked at 8:30am. Children arriving after this time need to ring the bell at the main entrance and enter via the school office. A reason for lateness should be provided to the office staff.

School Uniform

- All children must be wearing our Fig Tree school uniform. Our uniform consists of:
- Green logo jumper or cardigan
- White polo shirt or blouse or shirt
- Grey trousers or grey pinafore
- Plain black shoes
- Black topi or hijab

PE Kits

PE kits should be worn to school on your child's PE days. Please find details in the table.

Please ensure all PE kits and school uniform is labelled. Just to remind you PE kit consists of:

- Plain white t-shirt
- Plain black jogging bottoms
- Plimsolls or trainers

| Year group | PE lesson day |
|------------|---------------|
| Year 1/2 | Monday |
| Year 3/4 | Wednesday |
| Year 5/6 | Tuesday |

Water bottle and snack

Please ensure there is only water in your child's water bottle. Fruit/vegetables or healthy alternatives are allowed as a snack at morning break. No chocolate bars please.



Quality Education in a Secure Environment

School Dinner Payment

We kindly request parents to pay for their child's dinner money in advance, for the week EVERY **MONDAY** morning. You **MUST** send lunch money in a sealed envelope with your child.

The cost of lunch is **£2.10 per meal**.

All payments must be made using the drop box or online.

Packed lunch

Please remember that we are a nut free school and therefore no nut products should be brought into school.

Safeguarding and Child Protection

Children's safety and welfare is paramount to all staff at Fig Tree Primary School. It is everyone's duty to pass on information that helps to safeguard the well-being of the children in our care.

Mrs Hussain is our Designated Safeguarding Lead (DSL) and Mrs Kulsoom is our Deputy Designated Safeguarding Lead for safeguarding and child protection. Any disclosure by a pupil must, by law, be reported immediately to the DSL; any concerns must be similarly dealt with.

If you have any concerns, please do not hesitate to contact us, we always take action to protect a child and inform the relevant agencies where necessary.

Parking

Please be courteous when parking outside school.

Please **DO NOT** Park on the double yellow lines in front of the main gates.

We can work together to keep the children safe on and around the roads. Please take some time to remind your child at home how to stay safe.

End of the day

Children should be collected from the school hall at 3pm.

After school Quran class will commence from **Monday 6th September 2021**.

Each class teacher needs to be confident that they are doing the right thing on behalf of you and your child, and meeting health and safety and safeguarding obligations. If there are any other adults other than yourself who could collect your child, please advise the class teacher so they can be aware come dismissal time and learn to recognise faces.

Wasalaam
Primary Team