



Quality Education in a Secure Environment



Asalaam Alaikum,
Tuesday 1st September 2020

Welcome to 2020-21

We are really looking forward to the year ahead!

Following many months of uncertainty speculation and challenging adjustments to routines and systems we are looking forward to welcoming pupils back to school on **Wednesday 2nd September 2020**.



Emergencies

In case of an emergency or illness pupils or adults will be isolated immediately in the medical room and parents contacted for immediate collection. We will follow the guidance from the DFE and the local protection team and notify the necessary groups of increased risk and procedures to follow.

If your child has symptoms, parents must not send their children to school but should keep them at home and book a test.

All parents have a responsibility to:

- Follow isolation guidance until the result is received and thereafter, if the test result is positive or still symptomatic
- Parents should notify the school immediately of the test result
- If there is a positive test result for anyone in a household, all the household members (including children) must isolate in line with guidance
- If a family is contacted by National Test and Trace contact tracers, their instruction must be followed. Children must not be sent to school if Test and Trace identifies that a child should be self-isolating (even if the child subsequently has a negative test result during the isolation period)

FTP will be taking stricter actions regarding illness during the Autumn term and request the parents support this so that we can reduce the risk of all viruses spreading. Please make sure you are familiar with the government advice and guidance which is available on the GOV.UK website.

After School clubs

After careful consideration and following government guidelines we have decided that there will be **NO** after school clubs for this half term. We will re-evaluate our decision for the next half term, In Sha Allah. After school Quran class will commence **Monday 7th September 2020**.

PE Lessons

The table provides you information about PE lesson days in each year group. **Please ensure your child comes to school in their PE kits and green logo jumper on his/her PE days.**

Year Groups	PE Lesson Day
Year 1 and 2	Monday
Year 3 and 4	Tuesday
Year 5 and 6	Wednesday

School Dinner Payment

We kindly request parents to pay for their child's dinner money in advance, for the week **EVERY MONDAY** morning. You **MUST** send lunch money in a sealed envelope with your child.

The cost of lunch is **£2 per meal**.

All payments must be made using the drop box or online.



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What to bring to school...?

- Drinking water- school water fountains have been turned off. All pupils must bring their own filled water bottle to school
- Snacks- children are invited to bring a health snack for morning break.
- Children are required to bring in their own prayer mat for salah. This is to be kept in school.

PREPARED FOR SCHOOL!

Please ensure your child arrives to school with everything they need for the day.
This includes lunch boxes, coats and water bottles!

If you have different pick up arrangements for the end of the day, please notify the office in the morning and make sure that your child is aware.

We will not release your child to other parents unless notified by you.

Lateness

This half term lateness and absences have been a real concern. Children are arriving late to school. Not only is this causing disruption to staff but also to other children.

School starts at 8:30am; please ensure your child arrives to school on time each day. If your child arrives after 8:45, please ensure you sign them in. Consecutive lateness will result in action taken by the school attendance officer.

If your child is absent from school, please inform the school office between 8:30am-9:00am. It is Parent's duty to inform the school of their child's absence.

Please ensure your child is collected on time each day.



Reminders

Children **MUST** wear **FULL** correct uniform to school. This is just a reminder that trainers are not part of the school uniform. Please ensure that your child (boys) wears a black topi daily as this is a compulsory element of the school uniform.

School Badges

Please ensure your child's green jumper has a school badge. These are available to purchase from the school office at a cost of £5 per logo.



Lunch Menu

Please find lunch menu for term 1A attached.

Safeguarding and Child Protection

Children's safety and welfare is paramount to all staff at Fig Tree Primary School. It is everyone's duty to pass on information that helps to safeguard the well-being of the children in our care.

Mrs Hussain is our Designated Safeguarding Lead (DSL) and Mrs Kulsoom is our Deputy Designated Safeguarding Lead for safeguarding and child protection. Any disclosure by a pupil must, by law, be reported immediately to the DSL; any concerns must be similarly dealt with.

If you have any concerns please do not hesitate to contact us, we always take action to protect a child and inform the relevant agencies where necessary.

Parking

Please be courteous when parking outside school.

Please **DO NOT** Park on the double yellow lines in front of the main gates.

We can work together to keep the children safe on and around the roads. Please take some time to remind your child at home how to stay safe.

Wasalaam
Primary Team