



Quality Education in a Secure Environment

Asalaam Alaikum,

Thursday 18th October 2018

We hope you are well and in the very best of health and Imaan.
Alhamdulillah, have had a great start to the academic year!

Roald Dahl Day

We celebrated Roald Dahl Day in school.
Children were engaged in many activities during the day, reading books from the Roald Dahl collection and learning more about his life as an author.

Outdoor visits

This half term the children visited the Goose Fair and the Arboretum Park, following the trips children carried out various activities in their classrooms which included a recount of their visit and some real life artistic drawings.

Thank you to the parents who have supported us this term with trips and enrichment activities. We appreciate your support.

Reading Mornings

Also, a big thank you to parents who have been supporting us with the reading mornings every Friday, we have had a lot of positive feedback from parents and children. We will continue with this in the next half term In Sha Allah

Packed lunch/PE kits

Please can parents ensure that children bring everything they need for the day with them in the morning. We have had an increasing number of parents bringing in lunch boxes and PE kits in to the school office; this does not only disrupt the office but also the lessons.

World Smile day

It's Sunnah to smile!

Children thoroughly enjoyed the day telling jokes and coming to school dressed in bright clothes. We held a 'tell as many jokes in a minute' competition which many children participated in. Well done to the children for bringing in props and using their own imagination to inspire their jokes.

Congratulations to the winning children!

Safeguarding

Children's welfare is paramount priority to all staff at Fig Tree Primary School. It is everyone's duty to pass on information that helps to safeguard the well-being of the children in our care.

School staff have a legal duty to act in accordance with legislation, Nottingham City Council's guidelines, the school's Safeguarding and Child Protection Policy and Procedures and locally agreed inter-agency protocols.

Mrs Hussain is our Designated Safeguarding Lead (DSL) and Mrs Kulsoom is our Deputy Designated Safeguarding Lead for safeguarding and child protection. Any disclosure by a pupil must, by law, be reported immediately to the DSL; any concerns must be similarly dealt with.

If you have any concerns please do not hesitate to contact us, we always take action to protect a child and inform the relevant agencies where necessary.



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Coffee Mornings

Coffee Mornings are held every other **Friday in the school hall from 8:45-9:20am**. You will have an opportunity to meet with new parents and discuss any concerns which you may have with staff members.

We also provide parent's the opportunity to leave anonymous feedback.

The next coffee morning will be held on **Friday 9th November 2018**.

Extended leave during term time

School is still receiving requests for leave in term time and we must remind parents that any leave is discouraged as it affects children's progress. Leave will only be authorised if there is an exceptional circumstance. We will require evidence of why the leave is being taken in term time. School appreciates the cost of travel is more expensive during the holidays but guidance is clear that this is not an acceptable reason to leave. All leave requests must be provided in writing at least 2 weeks prior. Please do not make any travel arrangements before authorising consent from school. Any leave taken without consent may result in legal action.

Year 6 parents

Please make sure that you have applied for your child's school secondary place by **October 31st 2018**.

You can apply for a place at a state secondary school online or by using your council's application form.

Parent Governor

The school governing body has a vacancy for a parent governor. If you are interested, please contact the school office.

Being a governor requires time, effort and a willingness to work with information in words and figures.

We use email as our main form of communication. We expect all our governors to sign up to and follow our Code of Conduct at all times. We take decisions and agree actions as a corporate body, not as individuals. There is lots of help and training on offer to help you in the role.

Reminders

Children **MUST** wear **FULL** correct uniform to school. This is just a reminder that trainers are not part of the school uniform. Please ensure that your child (boys) wear a black topi daily as this is a compulsory element of the school uniform.

Lateness and absences

This half term lateness and absences have been a real concern. Children are arriving late to school. Not only is this causing disruption to staff but also to other children.

School starts at 8:30am; please ensure your child arrives to school on time each day. Consecutive lateness will result in action taken by the attendance officer by the means of contacting the welfare officer for further advice.

If your child is absent from school, please inform the school office between 8:30am-9:00am. It is Parent's duty to inform the school of their child's absence.

Please ensure your child is collected on time each day.

Parking

Please be courteous when parking outside school.

Please **Do Not** Park on the double yellow lines in front of the main gates

Please take care of other cars whilst parking. It is important that we set a good example of road safety to our children.



**Fig
Tree** | Primary

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Cake Sale

The PTA are having a cake sale on **Friday 19th October from 2; 45 onwards** in the school hall. Please come along and show your support for the school. Any donations will be kindly appreciated.

Half term

The last day for term 1A is **Friday 19th October 2018**. We are back to school on **Monday 5th November 2018**.

Hope you have a great holiday!

Wasalaam
Primary Team