



Quality Education in a Secure Environment

Asalaam Alaikum

19.10.17

I hope you are well and in the very best of Imaan.
Alhamdulillah, we have had a great start to the new academic year 2017/18.

Safeguarding

Children's welfare is paramount priority to all staff at Fig Tree Primary School. It is everyone's duty to pass on information that helps to safeguard the well-being of the children in our care. School staff have a legal duty to act in accordance with legislation, Nottingham City Council's guidelines, the school's Safeguarding and Child Protection Policy and Procedures and locally agreed inter-agency protocols.

Dr Humaira Latif is our Designated Safeguarding Person (DSP) and Hafiz Muntazir is the deputy. Any disclosure by a pupil must, by law, be reported immediately to the DSP; any concerns must be similarly dealt with.

Building work

During the summer holidays we have carried out some maintenance and building work. The children's toilets have undergone extensive work and are now in very good condition. A new medical room has been completed for the children for when they require any medical attention. We are committed on improving the school and meeting the needs of the children.

Curriculum Enrichment

Thank you to the parents who have supported us this term with trips and enrichment activities. We appreciate your support. This half term the children have been to the Goose fair, in class they were asked to write a recount of their visit.

Also, a big thank you to parents who have been supporting us with the reading mornings every Friday, we have had a lot of positive feedback from parents and children. We will continue with this in the next half term in sha Allah.

Black History

The children throughout school have been involved in activities relating to Black History. They have created fact files and have looked at inspirational people.

Packed lunch/PE kits

Please can parents ensure that children bring everything they need for the day with them in the morning. We have had an increasing number of parents bringing in lunch boxes and PE kits in to the school office; this does not only disrupt the office but also the lessons.



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Extended leave in term time

School is still receiving requests for leave in term time and we must remind parents that any leave is discouraged as it affects children's progress. Leave will only be authorised if there is an exceptional circumstance. We will require evidence of why the leave is being taken in term time. School appreciates the cost of travel is more expensive during the holidays but guidance is clear that this is not an acceptable reason to leave. All leave requests must be provided in writing at least 2 weeks prior. Please do not make any travel arrangements before authorising consent from school. Any leave taken without consent may result in legal action.

Head lice

Head lice have been a problem in every school for many years. Frequent checks on your child's hair with appropriate treatment will remove it but it only takes one child unchecked to spread them again. Please can you regularly check your child's hair.

Year 6 parents

Please make sure that you have applied for your child's school secondary place by **October 31st 2017**. You can apply for a place at a state secondary school online or by using your council's application form

Parent Governor

The school governing body has a vacancy for a parent governor. If you are interested, please contact the school office.

Being a governor requires time, effort and a willingness to work with information in words and figures. We use email as our main form of communication. We expect all our governors to sign up to and follow our Code of Conduct at all times. We take decisions and agree actions as a corporate body, not as individuals. There is lots of help and training on offer to help you in the role.

Reminders

Please encourage your children to wear full school uniform to school. This is just a reminder that trainers are not part of the school uniform. Please ensure that your child (boys) wears a black topi daily as this is a compulsory element of the school uniform.

Parking

Please be courteous when parking outside school.

Please **Do Not** Park on the double yellow lines in front of the main gates

Please take care of other cars whilst parking. It is important that we set a good example of road safety to our children.



**Fig
Tree** | Primary

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Cake sale

The PTA are having a cake sale on **Friday 20th October from 2; 45 onwards** at Fig Tree Primary School playground. Please come along and show your support for the school. Any donations will be kindly appreciated.

Half term

The last day for term 1a is Friday 24th October 2017. We are back to school on Monday 6th November 2017. Hope you have a great holiday.

Wasalaam
Primary team